

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

May 2, 2024

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – April 18, 2024

GUEST

A.B.A.T.E. Members

NEW BUSINESS

Proclamation – May 2023: Motorcycle Awareness Month

Request for appointment: Thomas Patterson (PCHS Director) requests that Adia Grinnell (Student) be appointed to the ATOD Advisory Board. Term Effective May 2024 – May 2027.

CONTRACTS AND AGREEMENTS

Mowing Contract - Christopher Bickel to mow the Shinglehouse District Judges Office for \$40/mow. Term April 2024 – October 1, 2024.

Lock in Rate - UGI Energy proposal for gas service lock-in pricing for 18 months at \$3.149 per DTH for Human Services and for Potter County Commissioners. Term of April 2021 to March 2023.

<u>PCHS CONTRACTS AND AGREEMENTS</u>	<u>22/23</u>	<u>23/24</u>
■ Coordinated Services (03/21/23 – 06/30/24)		
<i>UPMC Cole Skilled Nursing and Rehabilitation Addendum</i>		
Transportation	\$2.15/lb. Mi.	\$2.25/lb. Mi.
	<u>23/24</u>	<u>24/25</u>
■ Mental Health (07/01/24 – 06/30/25)		
<i>Kara Amidon, Erin Andrews, Dawn Dovensky, Katie Taylor, Kayla Wright – Independent Contractors</i>		
Act 143 Designee Agreement	Mon. – Thur.	\$70.00
	Fri.	\$100.00
	Sat. & Sun.	\$140.00
	Holiday	\$140.00
<i>Transitional Living – Rick Angood & Todd Williams, Landlords</i>		
Provides Housing for individuals coming out of state institutions.		\$1500.00/mo.

TRAINING REQUESTS

District Judge Christopher Kalacinski (Galeton) – 2024 Special Court Judges Assn. of Pa. Conference; June 17-20, 2024, in Valley Forge, Pa. (Previously tabled)

Danielle Gietler – 2024 GLIMPSE Workshop; May 9, 2024, in State College, Pa.

PERSONNEL

Hire – Andy Watson is requesting to hire Mason Millard as a summer intern in the District Attorney’s Office. Effective May 13, 2024 – August 2, 2024.

Hire – Charlie Brown is requesting to hire Britney Hauber as the Elections and Voter Registration Clerk/Secretary. Effective May 8, 2024.

Resignation – Linda Gambino, Deputy Director with the PC Tax Claim Department is resigning her position effective August 2, 2024.

CHIEF CLERK REPORT

Liquid Fuels Tax Fund request from Coudersport Borough, \$4807.68.

COMMISSIONERS' REPORTS

BILLS

Potter County Fiscal Summary – 04/05/2024

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll-Checks	5003			\$20.00
10	Payroll-Direct Deposit	10198-10288;5003			\$99,976.64
10	General Fund - Accounts Payable	144635-144723			\$248,040.80
10	General Fund – A/P Manual Checks	165			\$139,236.56
11	LEPC	3092-3093			\$2,377.00
14	Liquid Fuels	1798			\$5070.57
16	911 Wireless	3710-3715			\$34,448.31
18	Automation Fund (Civil)	144667			\$1197.33
28	Domestic Relations	1061			\$8,861.00
34	V.O.J.O.	144674;144692; 144658			\$333.82
35	Victim Services	144658;144674			\$1,186.96
62	CDBG Entitlement	144684			\$1,723.03

Potter County Fiscal Summary - Special Run – 04/30/2024

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll – Direct Deposit	10289-10318			\$7,828.08
10	General Fund – A/P Manual Checks	166			\$10,033.27

Potter County Human Services Fiscal Summary (05/2/2024)

PAYROLL AUTOMATIC DEPOSITS	\$ 43,127.24
PAYROLL TAX TRANSFERS (EFTPS)	\$12,783.64
STATE TAX WITHHOLDINGS (ETIDES)	\$1,863.38
PAUC	\$42.64
Local W/H	\$607.02
Paytime P/R Charge	\$723.37
ACCOUNTS PAYABLE CHECKS – Check #78084-78209	\$351,939.25
Total Checks Written	\$411,086.54

NEXT MEETING: May 16, 2024

ADJOURNMENT

Prepared by Danielle Gietler