

Potter County Board of Assessment Appeals
1 North Main St., Suite 111
Coudersport, PA 16915
(814) 274-0517 (814) 274-3358 Fax

Annual Tax Assessment Appeal

The deadline to file an appeal is September 1 of any given year. All appeals are effective for the following tax year.

Owner(s) of record _____

Mailing Address _____

Parcel Number _____ Township/Borough _____

Property Address _____

Property Type ___ Residential ___ Commercial ___ Industrial ___ Agricultural

Owner's Opinion of Value _____ Amount of Fire Insurance _____

Certified Appraiser's Value _____ Date _____ Appraiser _____

Purchase Price _____ Date Purchased _____

If there is a mobile home on the property, please complete the following information:

Year _____ Size _____ Make _____ Purchase Price _____

Comparable Sales

Please list only local comparable properties which have been sold recently. Comparison to your neighbor's property, which has not recently changed ownership, will not be considered.

SELLER	PROPERTY LOCATION	DATE	SALES PRICE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Basis For Appeal

State specific reasons and the basis for your appeal. Include all factors which you believe will be helpful in determining the fair market value. You may also submit photographs of the inside as well as the outside.

Note: You must submit all evidence (i.e. photographs and/or appraisals) 10 days prior to the hearing date.

Certificate of Appeal

I/we hereby declare my/our intention to appeal the assessed valuation of the property described above and do hereby verify that the statements in this appeal are true and correct.

Signed _____ **Date** _____

_____ **Phone (Home)** _____

_____ **Phone (Work)** _____

Owner(s) of Record