

Minutes

MEETING OF BOARD OF INSPECTORS FOR THE POTTER COUNTY JAIL January 6, 2023, Gunzburger Building

CALL TO ORDER - Paul Heimel, Chair

ROLL CALL – Members Glenn Drake, Stephen Minor, Andy Watson, Barry Hayman, Nancy Grupp, Paul Heimel, all present. Administrator Jessica Giebel, present. Warden Angela Milford, present.

MINUTES --

November 4, 2022; N. Grupp moved to approve; A. Watson seconded; N. Grupp, A. Watson, P. Heimel, B. Hayman, G. Drake, all in favor; S. Minor, abstain.

OLD BUSINESS –

-Update on National Collaboration Project/Potter County Re-entry Council

Waiting on report from National Collaborative Counties consultants. Work on establishing a Potter County Re-entry Coalition has been delayed, pending receipt of the report.

NEW BUSINESS –

-Resignation of Corrections Officer Andrew Fry – S. Minor moved to approve; N. Grupp seconded; S. Minor, N. Grupp, A. Watson, B. Hayman, P. Heimel, all in favor; G. Drake and A. Watson, abstain.

-Hiring of Nicolas Bowman as Corrections Officer – G. Drake moved to approve; S. Minor seconded; G. Drake, S. Minor, B. Hayman, P. Heimel, N. Grupp, all in favor; A. Watson, abstain.

REPORT FROM WARDEN –

--Warden Milford reported there are 24 inmates at the jail, with two serving on weekends only. Two are from Cameron County and one from McKean County. Nine Potter County women are housed in other facilities.

--Telepsychiatry services are now being provided with approximately 10 inmates receiving services during appointments averaging 20 to 30 minutes.

--Installation of the new video surveillance system is planned in the near future.

--Alcoholics Anonymous meetings are being held and drug/alcohol treatment services are now being provided; 2-3 inmates per meeting are attending.

--Warden Milford also spoke with CCAP on a new computer system to set up a demo and discuss the benefits to the jail.

GENERAL DISCUSSION –

Members discussed the advisability of creating a committee structure to more efficiently deal with Jail Board business and related matters. Chairman Heibel agreed to research options and best practices and report back to the board.

Sheriff Drake posed a series of questions on the procurement process used for the new video surveillance system.

NEXT MEETING –

-May 5, 2023 - noon

ADJOURNMENT – A. Watson moved to approve; S. Minor seconded; all in favor.