

AGENDA

1. OPENING

1.1 The Chairman shall call the meeting to order.....Mr. Wilcox

1.2 The Secretary shall call the roll.....Mr. Fitzgerald

2. ELECTION OF OFFICERS

Chairman: Jeff Wilcox

Vice Chairman: Shawn Wolfinger

Treasurer: Dennis Goodenough

Secretary: Loren Fitzgerald

Assistant Secretary-Treasurer: Ellen Russell

Motion made by _____ to accept the appointed officers; second by _____;

3. APPOINTMENT OF SOLICITORS:

Solicitor: Ann Leete Rate: \$200.00 per hour.

Solicitor: Acker & Larsen Law Firm Rate: \$250.00 per hour. Real Estate.

Motion made by _____ to accept the above named Solicitors and rates for 2022; second by _____;

4. APPOINTMENT OF DEPOSITORIES AND TRUST:

The following financial institutions have been designated as depositories for use by the Potter County Housing Authority: Citizens & Northern Bank, Northwest Savings Bank, First Citizens Community Bank, Juniata Valley Bank, and other investment agencies as needed.

Motion made by _____ to continue to use the above listed financial institutions for calendar year 2022; second by _____;

5. DATE, TIME, AND LOCATION OF MEETING:

Motion made by _____ to hold a meeting, as future business warrants, of the Potter County Housing Authority Board on the 3rd Monday of every month,

with the exception of January and February's meeting which will be the on the 3rd Tuesday, beginning at 4:00 p.m., in the Board Room at the Authority's offices located at 109 Market Street, Coudersport, PA. Second by _____;

6. APPOINTMENT OF COMMITTEES:

Budget Committee:

Chairman _____

Member _____

Alternate _____

Personnel Committee:

Chairman _____

Member _____

Alternate _____

Motion made by _____ to accept the appointed committees;
second by _____;

7. CLOSING

7.1.Motion for adjournment.....Chairman

There being no further business, the meeting was adjourned at _____ pm. Motion by _____, second by _____;

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Solicitor: Ann Leete Rate: \$200.00 per hour.

Solicitor: Acker & Larsen Law Firm Rate: \$250.00 per hour. Real Estate

Motion made by _____ to accept the above named Solicitors and rates for 2022; second by _____;

4. APPOINTMENT OF DEPOSITORIES AND TRUST:

The following financial institutions have been designated as depositories for use by the Potter County Redevelopment Authority: Citizens & Northern Bank, Northwest Savings Bank, First Citizens Community Bank, Juniata Valley Bank, and other investment agencies as needed.

Motion made by _____ to continue to use the above listed financial institutions for calendar year 2022; second by _____;

5. DATE, TIME, AND LOCATION OF MEETING:

Motion made by _____ to hold a meeting, as future business warrants, of the Potter County Redevelopment Authority Board on the 3rd Monday of every

month, with the exception of January and February's meeting which will be the on the 3rd Tuesday, beginning after the Potter County Housing Authority meeting, in the Board Room at the Authority's offices located at 109 Market Street, Coudersport, PA. second by

_____ ; _____.

6. APPOINTMENT OF COMMITTEES:

Budget Committee:

Chairman _____

Member _____

Alternate _____

Personnel Committee:

Chairman _____

Member _____

Alternate _____

Industrial Development Committee:

Chairman _____

Member _____

Alternate _____

Motion made by _____ to accept the appointed committees;
second by _____ ; _____.

7. CLOSING

7.1.Motion for adjournment.....Chairman

There being no further business, the meeting was adjourned at _____ pm. Motion by _____, second by _____, _____.

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Solicitor: Ann Leete Rate: \$200.00 per hour.

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Motion made by _____ to accept the above named Solicitors and rates for 2022; second by _____;

4. APPOINTMENT OF DEPOSITORIES AND TRUST:

The following financial institutions have been designated as depositories for use by the Housing Opportunities Corporation of Potter County: Citizens & Northern Bank, Northwest Savings Bank, First Citizens Community Bank, Juniata Valley Bank, and other investment agencies as needed.

Motion made by _____ to continue to use the above listed financial institutions for calendar year 2022; second by _____;

5. DATE, TIME, AND LOCATION OF MEETING:

Motion made by _____ to hold a meeting, as future business warrants, of the Housing Opportunities Corporation of Potter County Board on the 3rd Monday of every month, with the exception of January and February's meeting which will be the on the 3rd Tuesday, beginning after the Potter County Redevelopment Authority meeting, in the Board Room at the Authority's offices located at 109 Market Street, Coudersport, PA. second by _____;

6. APPOINTMENT OF COMMITTEES:

Budget Committee:

Chairman _____

Member _____

Alternate _____

Personnel Committee:

Chairman _____

Member _____

Alternate _____

Motion made by _____ to accept the appointed committees; second by _____;

7. CLOSING

7.1.Motion for adjournment.....Chairman

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Motion made by _____ to accept the above named Solicitors and rates for 2022; second by _____;

4. APPOINTMENT OF DEPOSITORIES AND TRUST:

The following financial institutions have been designated as depositories for use by the Coudersport Corporation: Citizens & Northern Bank, Northwest Savings Bank, First Citizens Community Bank, Juniata Valley Bank, and other investment agencies as needed.

Motion made by _____ to continue to use the above listed financial institutions for calendar year 2022; second by _____;

5. DATE, TIME, AND LOCATION OF MEETING:

Motion made by _____ to hold a meeting, as future business warrants, of the Coudersport Corporation Board on the 3rd Monday of every month, with the

exception of January and February's meeting which will be the on the 3rd Tuesday, beginning after the closing of the Potter County Redevelopment Authority or the Housing Opportunities Corp. of Potter County meeting, in the Board Room at the Authority's offices located at 109 Market Street, Coudersport, PA. Motion by _____; second by _____;

6. APPOINTMENT OF COMMITTEES:

Budget Committee:

Chairman _____

Member _____

Alternate _____

Industrial Development Committee:

Chairman _____

Member _____

Alternate _____

Motion made by _____ to accept the appointed committees;
second by _____;

7. CLOSING

7.1.Motion for adjournment.....Chairman

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AGENDA

1. OPENING

- 1.1.The Chairman shall call the meeting to order Chairman
- 1.2.The Secretary shall call the roll Secretary
- 1.3.Invocation – moment of silence Chairman
- 1.4.Salute to the Flag Chairman
- 1.5.Approval of the December, 2021 regular meeting minutes Chairman
- 1.6.Approval of the December, 2021 bills Chairman
- 1.7.The meeting shall be opened to the public for questions and comments on the agenda with a 3-minute limit per person..... Chairman

2. ITEMS OF DISCUSSION

- 2.1.Personnel..... Mr. Wright
 - 2.1.1. Follow up-personnel discussions; update review.-Covid
- 2.2.General Administration..... Mr. Wright
 - 2.2.1 Seventh Street office update-Rep. Causer’s office.
- 2.3.Business and Finance.....Mr. Wright/Mr. Duzick
 - 2.3.1. Barnes Sally audit for FY21 tentative schedule.
 - 2.3.2. HUD MOR review for FH RW HH scheduled for 3rd or 4th week in March.

3. OTHER BUSINESS Chairman / Mr. Wright

- 3.1.1. As offered.

4. CLOSING

- 4.1.Motion for adjournment..... Chairman

The Agenda will be circulated one week before the next regular monthly Board meeting. If you have items to add to the agenda, please submit them to the Executive Director within the next three weeks.

Thank you,
Jeff Wilcox, Chairman

AGENDA

1. OPENING

- 1.1. The Chairman shall call the meeting to order Chairman
- 1.2. The Secretary shall call the roll Secretary
- 1.3. Approval of the December, 2021 regular and special meeting minutes Chairman
- 1.4. Approval of the December, 2021 bills Chairman
- 1.5. The meeting shall be opened to the public for questions and comments on the agenda with a 3-minute limit per person Chairman

2. ITEMS OF DISCUSSION

- 2.1. Personnel Mr. Wright
 - 2.1.1. Follow up- personnel discussion-Covid
- 2.2. General Administration Mr. Wright
 - 2.2.1. None
- 2.3. Business and Finance Mr. Wright
 - 2.3.1. Update on Potter Pak sale and Tractor Supply project.

3. OTHER BUSINESS Chairman / Mr. Wright

4. CLOSING

- 4.1. Motion for adjournment Chairman

The Agenda will be circulated one week before the next regular Monthly Board meeting. If you have items to add to the agenda, please submit them to the Executive Director within the next three weeks.

Thank you,
Jeff Wilcox, Chairman

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1.1.The Chairman shall call the meeting to order Chairman

1.2.The Secretary shall call the roll Secretary

1.3.Approval of the December 2021 regular meeting minutes Chairman

1.4.Approval of December 2021 bills Chairman

2. OTHER BUSINESS Mr. Wright

2.1.1. None

3. CLOSING

3.1.Motion for adjournment Chairman